



The staff at Shellaberger is happy to welcome you back! All of our courts are available for use. Of course with these new times comes new procedures in order to minimize risks. Please make yourself familiar with the following procedures that the club is following and ones we ask you to follow while here.

### General

- We will disinfect our restrooms and common touch surfaces numerous times daily.
- Hand sanitizer will be available at the front desk on-court, and bathrooms.
- The front desk staff will wear a mask at all times when within the facility.
- Our front door and main door to all of the courts will be open to minimize contact.
- Social distancing is a must. Please keep a distance of 6 feet between yourself and any other person at the club.
- Masks are required when entering and leaving the building. When exercising and on court, no mask is required.
- Pro Shop is limited to 5 consumers at a time.
- For general play there can be no more than 4 people on a court at any one time.
- For adult lessons there will be no more than 5 people on a court at any one time, including the instructor.
- For junior lessons there will be no more than 6 people on a court at any one time, including the instructor.
- For stringing there is a table in the lobby where you can provide all the key information. Pens and forms are available. Pens are cleaned after use. Please spray your racquet with disinfectant and complete the form in its entirety. 72 hour turnaround time for racquets. Please have a card on file when requesting a restringing.

### Court Reservations

- Reservations can only be made by members.
- Reservations can be made up to one week in advance.
- Reservations can be made for a maximum of 2 hours.
- In person reservations will not be accepted at this time.
- 3 ways to make a reservation:
  - Through your STC MindBody account you can request a reservation time. A staff member will get back to you within 1 business hours as to whether that time is available. If you need to set-up a STC MindBody account click [HERE](#).
  - Email the front desk staff. You will receive an email confirmation. Please make sure [frontdesk@shellabergertennis.com](mailto:frontdesk@shellabergertennis.com) is in your address book.
  - Give us a call at 505-473-6144.
- Key tags are required to check in, if you do not have one or have lost your key tag, please request one at the time of your reservation.
- Please no cash transactions. Credit cards and checks are acceptable, or include payment information on your [STC Account](#).

### While On-Court

- Arrive no more than 5 minutes prior to your reservation.
- Please bring your own large filled water bottle, towel, and sunscreen & hat if outside.
- We have created marked bench spaces for each player and their belongings on the outdoor court.
- We have added extra chairs on the indoor courts so you can maintain social distancing when resting.
- Avoid touching your face after handling a ball, racquet or other equipment. Avoid sharing racquets, food, drinks.
- Use your racquet to pick up balls and hit them to your opponent. Avoid using your hands to pick up balls.
- When playing singles or doubles please consider using different numbered balls for each person and that person only handles their number. We recommend not switching sides.
- Lessons and Drills:
  - Scoot all of the balls to the net with your racquet, the pro will pick up the balls with their designated hopper. Each pro will have their own hopper of balls and will touch only their tennis balls.
  - Each coach will have their own equipment, sanitizer, and wipes, and a coach designated bench outdoors.
- Leave the court at the time your reservation ends, according to the outside clock. This means all balls must be picked up before this time. Wash your hands thoroughly or use hand sanitizer.
- To schedule your next court time please request through MindBody, call or email.
- 24 hour cancellation policy applies.

### As Much as We'd Like to See You Please Do Not Come and Play if You...

- Have any symptoms of the coronavirus.
- Have been in contact with someone with COVID-19 in the last 14 days.
- Have traveled out of state in the last 14 days.
- Are a vulnerable individual. We want you all to be safe.